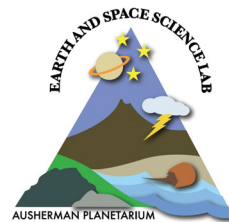




MAPS 2013 - Spaceship Earth; Educating Its Crew

July 16-20, 2013 Frederick MD

Vendor Registration Form



PLEASE submit this form by June 1, 2013. Each attendee, presenter and representative must also file a Vendor Representative Registration form. Some Sponsorship levels include Registration benefits to cover conference registration fee only. **Please see the Vendor Invitation for important information about sponsor fees and benefits.**

Contact Name: _____

Company Name: _____

Street: _____

Street: _____

City: _____ **State:** _____ **Zip Code:** _____

Country: (if outside of USA) _____

Phone: _____ **Cell:** _____

Email(s): _____

Total Dues: (A) \$ _____ (A from page 2)

Sponsorships: (B) \$ _____ (B from page 3)

Exhibit Fees: (C) \$ _____ (C from page 3)

Door Prize Credit: (D) \$ -(_____) (D from page 3)

Vendor Rep Reg'n: (E) \$ _____ (ALL Vendor Rep Registrations from forms enclosed)

Grand Total: \$ _____ (A+B+C-D+E's) **Check Enclosed**

Please make check payable to **MAPS** and mail the entire, completed registration form along with your Delegate Registration forms to.. Earth and Space Science Lab, c/o Bowman/Grills, 210 Madison St., Frederick MD 21701

If any of your elected benefits or sponsor options are not possible, a refund will be made to you as you specify. For any questions about options, please contact the Program Committee or host.

THANK YOU for bringing your valuable support and contributions to the professionals and institutions of the MAPS family.

MAPS Dues (A)

MAPS Membership is required for all presenters and vendor reps. List any members' names whose dues are included here, if not included on a separate Vendor Rep registration.

Member name(s) _____

TOTAL @ \$25each= \$ _____ (A)

Sponsorships (B)

Thank you for considering sponsorship. Please see the Vendor Invitation for more information about the full detailed benefits of each level of sponsorship.

Sponsor Magnitude and Min. Contribution	Dome Time/ Typical		Time in Vendor Plenary	Total Presentation time	Paid Registrations	Constellation Ad Space this year (value)	Exhibit Space Type (See C)	Event Sponsor Credit will be Assigned	Logo Appears/ Link on web site?
First \$2,500	Up to 30m PrimeTime	a n d	Up to 20m	Up to 50m	2	2 full pg (\$200)	A or B, or C	Banquet, Dinner, Reception	Web, Prgm., Bags / yes
Second \$1,500	Up to 20m PrimeTime	a n d	Up to 15m	Up to 35m	1	1 full pg / (\$100)	A OR B	Lunch,	Web, Prgm. / yes
Third \$1,000	15m	a n d	Up to 10m	Up to 25m	1	2x ½ pg (\$100)	A OR B	Dessert, Break	Prgm./ no
Fourth \$500	10m	o r	Up to 15m	Up to 15m	0	1 x 1/2pg (\$50)	A	Break	Prgm./ no
Vendor \$100	none		Up to 10m	Up to 10m	0	none	Up to 1/3 of shared table top		

*** Sponsor must send electronic versions of current LOGO and COMPANY NAME and WEB LINK for use in conference materials at least 4 weeks in advance of conference. ALL LEVELS – Vendor name will appear in program and on MAPS web site.

Select Sponsorship Level _____ \$ _____ (B1)

Added Sponsor and Benefit Options

Additional Sponsor Fee	Qu.	Event or Benefit
\$1,500		Conference Speaker
\$700		Beer & Wine Bar (Thursday dinner)
\$500		Shuttle Transportation (Thursday dinner)
\$1,500		Opening Reception
\$500		45 min Vendor Workshop Time*
\$500		Additional +10 min Dome Time*
\$500		Additional +15 min Plenary Time*
\$500		Full Show Screening (non-primetime if time allows) in pltm.

* = Provided that time is available in the schedule

Added Sponsorship \$ _____ (B2)

Total Sponsorships \$_____ (B1+B2)= (B)

Exhibit Space Election (C)

All Vendor booths will be assigned in the *Lincoln Elementary School gym*.

This table allows you to add exhibit space beyond what is included in your sponsor level. (*Not available for Basic Vendor level.*) *Tables are 8' long.*

Circle your preferred space based on your sponsor level (B1 above): **A B C None**

Indicate *Additional* space request and cost, if any:

TYPE	Booth SIZE	TABLES	CHAIRS	COST	Number Requested	Total \$
A	10'	1	2	\$200		
B	20'	2	3	\$400		
C	up to 12' dome	0	2	\$400		
D	dome up to 24'/ above 24'	0	2	\$700/ \$1000		

Total Additional Exhibit Fees: \$_____ (C)

We prefer to be located near position(s) _____ in the hall.

We prefer our booth to be near the following vendors:

We prefer our booth to NOT be near the following vendors:

We will need power in our booth: **Yes or No**

We will have a portable dome AND will share with anyone: **Yes or No**

Door Prize Donation (D):

We will provide a door prize valued at \$50 or more: **Yes or No**

(Vendors providing door prize items worth more than \$50 may deduct \$50 from their fees.)

\$_____ (D)

Bag swag/promos:

We will provide an item(s) to be stuffed in delegates' bags: **Yes or No**

Note: Bag stuffers must be received at the host venue no later than July 8, 2013 .

Representative Registrations: (E)

All representatives and presenters must be registered for the conference. If you are including registration payment with this form, please enclose individual forms for each person and list names here. Tally the total registration payments due (allowing credit for registrations in your sponsor benefits) and record on line (E) page 1.

Vendor Presentations:

Please see the Vendor Invitation for detailed information about presentations both in and out of the dome, as well as sponsorship information and presentation qualifications. The following info will be included in the conference guide and scheduled where possible.

Plenary Sessions

These Plenary Sessions are for vendors to talk about their products/services in a session at the conference center. Vendors with PowerPoint and similar presentations are encouraged to use this time. (Powerpoints are not welcome in dome sessions.)

We will use our Vendor Plenary Session time: **Yes or No** Length _____ mins.

Dome Time

Dome time is reserved for presentations actually requiring the dome (not powerpoint talks). There is limited time available for content.

We will all use our Dome Time: **Yes or No** Length _____ mins.

We will provide content to run on the Planetarium full dome system: **Yes or No**

IMPORTANT NOTE: Demo videos must be in MPEG format, Audio WMV format should be delivered in a format compatible with equipment. The host will **not** be converting frames for playback. Video play scripts can be written and provided by ESSL staff.

We will run a full length show off-hours if schedule allows. (\$500 Option) **Yes or No**

This may be scheduled Wednesday and Thursday evenings. (Only if compatible equipment and dome time is available.)

Show Title: _____ Length _____

Middle Atlantic Planetarium Society - "Spaceship Earth – Educating Its Crew!"

Vendor Representative Registration – July 17-20, 2013

Section 1: Vendor Information

Name: _____
Position: _____
Company: _____
Address: _____
City: _____
State: _____ Zip: _____
Phone: _____
E-mail: _____
Check if applicable:
1st time _____ MAPS Fellow _____

Section 2: Full Registration

Conference Fee - \$130 \$ _____
(includes Wednesday Social, Thursday lunch, Thursday Dinner, Friday lunch, Friday Banquet)

Check if this reg'n is a benefit of the
company sponsor level. _____

Late Registration Fee - \$40 \$ _____
(if mailed after June 8th)
sub-total \$ _____

Section 3 – Partial Conference Registration

Thursday only (includes lunch)	\$70	\$ _____
Thursday dinner	\$35	\$ _____
Friday only (includes lunch)	\$70	\$ _____
Friday Banquet	\$50	\$ _____
sub-total		\$ _____

Section 4 – Guests

Name of Guest: _____

Wed. Eve. Reception	\$30	\$ _____
Thursday Lunch	\$25	\$ _____
Thursday Dinner	\$35	\$ _____
Friday Lunch	\$25	\$ _____
Friday Banquet	\$50 (cash bar)	\$ _____
sub-total		\$ _____

Section 5– MAPS Dues

MAPS Dues \$25 \$ _____
(pay only if NOT paid
through 2013)
sub-total \$ _____

Section 6 - Friday Banquet Dinner

Beef ____ Chicken ____ Fish ____
Special diet request _____

Section 7 - Do you need a certificate of attendance – N/A

Section 8 - Special Event (see attached information)

I will attend the Livefest session on
Tuesday.
Yes ____ No ____

I will attend the trip to Robinson Nature
Center on Wednesday.
Yes ____ No ____

Section 9 – Total Cost

Sub-total Section 2	\$ _____
Sub-total Section 3	\$ _____
Sub-total Section 4	\$ _____
Sub-total Section 5	\$ _____
Total Conference Fee	\$ _____

Checks only:

Make payable to MAPS!
Mail completed form and check to:
Earth and Space Science Lab
c/o Bowman/Grills
210 Madison St.
Frederick, MD 21701

See back page 

MAPS 2013 Registration (continued)

LEGAL NOTICE: By registering to attend a Middle Atlantic Planetarium Society (MAPS) Conference, you grant permission to MAPS, its members and assigns to take and use your photo and video image in MAPS marketing and documentary pieces and proceedings for an indefinite period of time. Marketing and documentary pieces include, but are not limited to, printed brochures, reports, postcards, flyers, digital recordings and materials, as well as online uses such as postings on the MAPS website, online newsletters, printed and digital conference proceedings and e-mail blasts. MAPS, its members and assigns shall own all rights, including copyrights in and to the media.

This year, this same packet of forms is available for internet download in case you need another copy. Conference registration can be completed and paid through PAYPAL. For more information visit the MAPS web site.

Hotel Information

Important Note:

Please reserve your room as early as possible. This is a busy time in Frederick this summer with the 150th anniversary of the Civil War. We have a limited number of rooms.

Holiday Inn and Conference Center at FSK Mall
5400 Holiday Drive
Frederick, MD 21703

Phone – 301-694-7500

When reservations are made mention you are with the **MAPS Conference. Rooms include a full buffet breakfast.**

1 person per room w/breakfast	- \$112
2 people per room w/breakfast	- \$120
3 people per room with breakfast	- \$128
4 people per room with breakfast	- \$136

Plus 9% tax.

From the Frederick Visitor Center – a delegate will be at the Vendor Hall on Thursday and Friday for a limited time.

Local Information for participants, spouses, and families:

Frederick is in close proximity to a variety of metropolitan and outdoor activities.

- National and State Parks
- Civil War battlefields
- Local Museums
- Wineries
- Washington, D.C.
- Baltimore
- Great Restaurants
- Bed and Breakfasts

Frederick Visitor Center
<http://visitfrederick.org/>

Frederick County Parks and Recreation
<http://www.frederickcountymd.gov/index.aspx?nid=3034>

Local Restaurants
<http://local.search.yahoo.com/search?p=restaurants&addr=Frederick%2C+MD&vm=r>

Frederick Wineries
<http://frederickwinetrail.com/>

The Earth and Space Science Lab is located 2.5 miles from the Holiday Inn. About a 7-8 minute drive.